



810 S. Grove Street | Hendersonville, NC 28792  
828-693-4056 | [www.jimbeaversmusicstudios.com](http://www.jimbeaversmusicstudios.com)

## 2013 Private and Group Music Lesson Policy Agreement

### Studio Goal

Our goal is to instruct and guide our students through various materials, as well as provide them with a source of knowledge that can only be acquired through years of experience. We will guide each student through the development of their abilities in music through reading, technique, theory, composition, improvisation, ear training, critical listening as well as various technical abilities for the care and maintenance of their instrument.

### Student Responsibilities:

We look forward to sharing the gift of music with you! The secret to success when learning any musical instrument is consistent practice! New assignments will be given weekly, and daily practice is necessary for progress. The student is responsible for following the practice routines that are designed specifically for them. If a student is repeatedly unprepared for their lesson, the teacher may involve the parent (if applicable) or if necessary utilize some sort of disciplinary assignment. In some cases of repeated lack of preparation, the teacher may stop the lesson before the allotted time. Our teachers are paid to instruct through the allotted material in a logical and tailored curriculum. They are not responsible to provide additional activities to pass the lesson time.

### Parent Responsibilities (if applicable):

The parent/guardian may be asked to sit in during a lesson and help learn some beginning material in order to assist and encourage the student. Some of the material we cover may be difficult to understand and apply. It is ultimately the parents' responsibility with children under the age of 15 to oversee and make sure necessary and proper practice is taking place. In addition, it will be necessary for the student/parent to purchase any materials needed for lessons/class such as instruments, literature, picks, strings, straps, electronic tuners, printed and audio music, and other assorted accessories. Students enrolled at JBSM enjoy a 20% discount at Tempo Music, located at 244 3rd Ave W.

### Tuition:

All lessons are paid for in advance, monthly (see enrollment terms below). We bill for all calendar days applying to the student's appointment time. For example, if there are five "Tuesdays" we bill and plan attendance for each week of that calendar month. Payment is due by the 25th of each calendar month for the lessons occurring during the following month. We allow a 3-day grace period before late fees apply. If payment is not received on or before the scheduled due date and other arrangements have not been made, a \$15.00 late fee will be added account. To avoid additional late fees, the student or parent may mail their payment or call and make other arrangements if they cannot attend the normally scheduled lesson. There will be a \$25.00 charge on all returned checks. As a courtesy we accept Visa, Mastercard, and Discover. We DO NOT accept American Express. The primary account holder may choose to follow the link in their virtual invoice to pay tuition via paypal. We also offer autopay, automatically drafting your credit card monthly.

## Attendance:

Life happens, and occasionally a student may have to cancel/reschedule a scheduled lesson. As a courtesy to our students, we allow rescheduling lessons under the following protocol:

Lessons must be cancelled by 9:00 am the day of or will be considered redeemed; in other words, the lesson is lost. Students may reschedule lessons under the following guidelines: A maximum of two (2) lessons can be rescheduled per month per student (one lesson may be rescheduled per month if enrolled on bi-monthly basis). JBSM will under no circumstances reschedule a "no show" lesson (absent with no notice). The student/parent, NOT THE INSTRUCTOR, bears the responsibility of rescheduling any lessons they wish to makeup, however it must be rescheduled within 30 days of cancellation or else said session is considered redeemed. Any canceled makeup lessons are considered redeemed. In other words, you cannot makeup a makeup lesson. If your teacher must cancel a lesson, a makeup lesson will always be scheduled. Regardless of absences incurred during a month period, the student is required to pay the full balance to keep their regular schedule with their teacher. Failure to pay the balance results in the student being removed from the instructor's schedule. A \$45.00 reinstatement fee is required to bring the student account into right standing with JBSM. We expect payment for all calendar days that apply to the students scheduled appointment time. We maintain a no refund policy.

## Holidays/Inclement Weather/Teacher Cancellations

As mentioned above in the "Attendance" section, we bill for all calendar days pertaining to the day/time you hold. Inevitably, holidays will sometimes conflict, as the lessons are automatically billed for in our system, regardless of date. Our policy is to reschedule these conflicts prior to the date itself, or shortly thereafter. In other words, you might actually be billed for, say, Christmas Day or Thanksgiving Day, however a makeup day will be scheduled.

If weather conditions prevent safe travel, we will close. Makeup sessions will be scheduled for each cancellation. Each student will be notified individually; however our blog/Facebook pages will have updated information as well regarding studio closings. We are also on WLOS school closings. We DO NOT always follow the county school closings.

Teachers may have to cancel lessons due to illness, family emergency, vacation, etc. The same policy applies to this scenario as described in our holiday policy, in that the dates are automatically billed for in our system, but a makeup lesson will be scheduled.

The undersigned understand, and agree to these terms while enrolled at Jim Beaver's Music Studios.

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*Signature*

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*Date*

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*Student*

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*Name (legibly)*

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*Date*